



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS ANNUAL MEETING

(OPEN TO THE PUBLIC)

MONDAY, AUGUST 9, 2021, 6:00-9:15 P.M.

LOCATION: NORTH TCA CAMPUS, SECONDARY LIBRARY
CONFERENCE ROOM (TITAN ROOMS A AND B, 1ST FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Presentation Time/Start Time

- | | | |
|------|---|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:00) |
| | <ul style="list-style-type: none">The Vice Chair (Mrs. Goin) called the meeting to order at 6:00 | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:01) |
| | <ul style="list-style-type: none">Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mrs. Goin; Here // Mr. Hannan; Here // Dr. Mayfield; Absent // Mr. Moulton; Here // Mr. Rudder; Here) Mrs. Johnson and Mrs. Wittleder were also present. A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:02) |
| | <ul style="list-style-type: none">Motion: Mr. Hannan moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)</u> | |
| IV. | Comments from the Audience | 10 min (6:05) (6:03) |
| | <ul style="list-style-type: none">Mr. LaValley thanked Mr. Moulton and Mr. Rudder for their dedicated service to TCA and their hard work | |
| V. | Hail and Farewell to Board Members | 10 min (6:15) (6:06) |
| | <ul style="list-style-type: none">Mr. Rudder: Expressed the pleasure he had being a part of the Board and a parent at TCA; stressed the importance of being a family at TCA and building lasting relationships-foundational to TCAMr. Moulton: Thanked his wife for being the “glue that held everything together”; enjoyed working with the Board and thought this was one of the most fulfilling experiences he had at TCA; focus attention on taking your role as a Board member seriouslyThe Board expressed their sincere appreciation for Mr. Moulton’s and Mr. Rudder’s leadership, passion and professionalismThe Board thanked Mrs. Johnson and Mrs. Wittleder for being our newest Board members and looked forward to working with them in the future | |
| VI. | Sign Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality Statement per Board policy BC-TCA | 5 min (6:25) (6:24) |
| | Action: (Goin)
Motion: (Info)
Rationale: to ensure the Board is familiar with their responsibilities, acknowledge any conflicts of interest (if any), and understand the confidentiality requirements associated with Board Executive Sessions | |
| | <ul style="list-style-type: none">The Board signed the Board Agreement/Conflict of Interests Disclosure/Executive Session Confidentiality StatementDr. Mayfield will sign at a later date | |
| VII. | Board Officer Elections per Board policy BBA-TCA | 10 min (6:30) (6:25) |
| | Action: (Goin)
Motion: (Vote) the Board by majority vote selects the new Chair, Vice Chair, Treasurer, and Secretary
Rationale: at the beginning of each school year, the Board selects the officer positions on the Board for the upcoming year | |

- **Motion:** Mrs. Goin asked for a vote on Mr. Fradette being Board Chair.
- Discussion: Mrs. Goin asked for a nomination for Board Chair. Mr. Hannan nominated Mr. Fradette and was seconded. Mr. Fradette was the only nominee.
- **Vote:** By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)
- **Motion:** Mrs. Goin asked for a vote on Mrs. Johnson being Board Vice-Chair.
- Discussion: Mrs. Goin asked for a nomination for Board Vice-Chair. Mrs. Goin nominated Mrs. Johnson and was seconded. Mrs. Johnson was the only nominee.
- **Vote:** By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)
- **Motion:** Mrs. Goin asked for a vote on Mr. Hannan being Board Treasurer.
- Discussion: Mrs. Goin asked for a nomination for Board Treasurer. Mrs. Wittleder nominated Mr. Hannan and was seconded. Mr. Hannan was the only nominee.
- **Vote:** By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)
- **Motion:** Mrs. Goin asked for a vote on Mrs. Wittleder being Board Secretary.
- Discussion: Mrs. Goin asked for a nomination for Board Secretary. Mr. Hannan nominated Mrs. Wittleder and was seconded. Mrs. Wittleder was the only nominee.
- **Vote:** By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)

- VIII. Comments from the Board of Directors** 5 min (6:40) (6:28)
- IX. Board Legislative Update** 10 min (6:45) (6:33)
- Action: (Miller)
- Motion: (Info)
- Rationale: to review the latest legislative decisions
- Mr. Miller reviewed the legislation that passed last year that affected schools (See Attachment 1)
 - Emphasized that charter schools need to be watchful for bills that maybe pending this year that will affect charter schools
- X. Board Development (Character Program at TCA)** 10 min (6:55) (6:47)
- Action: (Jolly)
- Motion: (Info)
- Rationale: to review character initiatives at TCA that influence student development and performance at TCA
- Mr. Jolly outlined the history of character development at TCA (See Attachment 2); including creation of our Character Policy
 - Ms. Nelson will present Character at the Elementary School Level at the September 13, 2021 Board meeting
- XI. Report of the President & Cabinet Spotlights** 20 min (7:05) (7:03)
- Action: (Sojourner)
- Motion: (Info)
- Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)
- Dr. Sojourner highlighted the following items from his report
 - Excited about seeing kids return to school and seeing staff back in person
 - Introduced Mr. Kevin Pacht as the new Director of Operations
 - Introduced Dr. Robert Thomason as his new Executive Assistance
 - Mr. Jolly emphasized that of the classroom caps throughout TCA only 1 out of 703 classes exceeded the cap limit
- XII. Back to School Plan** 30 min (7:25) (7:16)
- Action: (Sojourner)
- Motion: (Info) to review TCA's Back to School Plan
- Rationale: due to Covid-19 virus special protocols need to be in place before school starts
- Dr. Sojourner highlighted his thoughts on a "Back to School" plan that emphasized a return to normalcy
 - It is a priority in the Board/President's Goals to return to a pre-pandemic state of affairs
 - It will be important to keep our students and staff safe while returning to an in-person learning environment and TCA will maintain certain minimally invasive CIVID mitigation efforts in the classroom
- Break (7:32)
- XIII. Consent Agenda** 3 min (7:55) (7:42)
- Board Directed items to be removed from Consent Agenda:
- Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGambleare)
 - 1. June Financials
 - 2. May Financials
- B. Charter Contract (Signed Copy)
- C. President's Designation of Two Emergency Replacements per Board policy CBC-TCA (Sojourner)
- D. Updated TCA Organization Chart
- E. Three Year Contract with Survey Ballots and Systems

- **Motion: Mrs. Goin moved to approve file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)**

XIV. Minutes: June 1, 2021 2 min (7:58) (7:43)

Action: (Swanson)

Motion: (Vote) to approve the June 1, 2021 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mrs. Goin moved to approve the June 1, 2021 Minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)**

XV. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Introduce New Director of Operations and Facilities Director 5 min (8:00) (7:44)

Action: (Sojourner)

Motion: (Information)

Rationale: to introduce the new Director of Operations and Facilities Director

- Earlier, Dr. Sojourner introduced Mr. Kevin Pacht as the new Director of Operations
- Mr. Pacht introduced Mr. Dan Rongaus as the new Facilities Director

C. Board Level Reports

1. Strategic Plan Annual Review 5 min (8:05) (7:45)

Action: (Chair)

Motion: (Vote) to approve changes to the Strategic Plan as presented

Rational: to provide a framework for the future direction of TCA as well as provide the basis for the Board/President Goals

- **Motion: Dr. Andre moved to approve the Strategic Plan and was seconded.**
- Discussion: The Board made no changes to the Strategic Plan
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)**

2. Board/President Goals 5 min (8:10) (7:48)

Action: (Sojourner)

Motion: (Vote) to approve the Board/President's Goals for the 2021-2022 school year

Rationale: to ensure the Board/President Goals align with the Strategic Plan

- **Motion: Mrs. Goin moved to approve the Board/President Goals and was seconded.**
- Discussion: The Board made minor changes to the Board/President Goals including:
 - Communication Leader: Remove "critical"
 - First Assessment under Communication Leader: Change "Governance" to "Leadership"
 - Small grammatical changes
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)**

3. Board Committees 10 min (8:15) (7:54)

Action: (Chair)

Motion: (Info)

Rationale: to review current Board committees and select committee chairs and members

- The Board amended membership in their committees (See Attachment 3)

D. Board Communication 5 min (8:25) (8:04)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- New Board Officers
- Hail and farewell
- Back to school plan
- Character Education/Palmarium
- Highlight "if you are sick, don't come to school"

E. Future Board Agenda Items

5 min (8:30) (8:10)

1. Budget Projections Policy, Sept, Governance Committee
2. Site Based Management Policy, Sept, Governance Committee
3. Conflict of Interest Policy, Sept, Governance Committee
4. HR Annual Report, Sept, Schulz
5. Recruit New Board Members, Sept, Training Committee
6. Working Session Topics, Sept, Chair
7. Annual Advancement and Stewardship Report, Sept, Simpson
- September 27, 2021 possible Working Session Topics
 - Communications Plan
 - Parents and Core Values
 - Volunteerism
 - Appreciative Inquiry
 - Transitional Time Between Election and Actually Seating

F. Comments from the Board of Directors

5 min (8:35) (8:22)

- Mrs. Wittleder: Mr. Fradette did a great job as the new Board Chair and ended the meeting on time
- Mr. Fradette: Will make it a priority to increase the transparency between the Board and Dr. Sojourner
- Dr. Andre: Kids are excited about returning to school
- Mrs. Johnson: Kids are looking forward to returning to school; I'm excited about talking to parents at the Central Elementary Back to School Night

G. Executive Session (President Annual Evaluation and Compensation Determination)

30 min (8:40) (8:25)

Action: (Chair)

Motion: (Vote)

Rationale: to provide TCA President with direction related to President Goals

- **Motion: Mr. Hannan moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President Goals and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)**

H. TCA Board Vote on TCA President Goals and Related Pay for 2020-2021

5 min (9:10) (10:23)

Action: (Chair)

Motion: (Vote) to approve the TCA President Goals and Related Pay for 2021-2022

Rationale: to approve TCA President's Goals and related pay for 2021-2022

- **Motion: Mrs. Johnson moved to approve TCA President Goals and related pay as discussed in executive session and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)**

XVI. Adjournment (Approx. 9:15 p.m.)

(9:15) (10:25)

- **Motion: Dr. Andre moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea)**

Attachments

1. Board Legislative Update
2. TCA Character History Timeline
3. TCA Board Committees

Sonya Wittleder
TCA Board Secretary